



UNIVERSITY OF SANTO TOMAS

OFFICE OF THE SECRETARY GENERAL

UST.5000-00-

AY 2018-2019

TO: FACULTY, COLLEGE AND INSTITUTE SECRETARIES
FROM: THE SECRETARY GENERAL
SUBJECT: THOMASIAN 2019
DATE: 21 NOVEMBER 2018

In coordination with Office of Student Affairs, Santo Tomas President, the Office of the Registrar, we are now in the process of producing the THOMASIAN 2019, the only official yearbook of the University.

In this regard, we kindly request for your cooperation in the following: Graduating students will be required to log on to the student portal for graduation and yearbook registration.

1. The online application for Graduation and Thomasian Yearbook is extended until **21 December 2018**.
2. Graduating students who have not yet registered for graduation should log on to the student portal and accomplish the instructions for graduation and yearbook.
3. The Office of the Secretary General shall publish the Thomasian 2019 by **17 January 2019**.
4. All personal data of graduates will appear in the Thomasian 2019 based on existing data at the MyUST student portal. This data should have been verified by the students themselves.
5. Further, all offices, faculty, staff, students, and other individuals may use any commemorative element that will have been taken from the Thomasian 2019, meaning that it is **ALL GRADUATES** (with the exception of THOMASIAN 2019) who are entitled to use the Thomasian 2019 for their graduation and yearbook purposes (e.g., membership in organizations, etc.).

Your utmost cooperation in this regard will be greatly appreciated.
Thank you.



REV. FR. JESUS M. MIRANDA, JR., O.P.
Secretary General